

Your Name

SAP Consultant

Your Name

123 Your Street
Your City, ST 12345
123.456.7890
no_reply@example.com

LinkedIn

linkedin.com/george-vincent

4 SEPTEMBER 20XX

John Dendy,
Hiring Manager,
Hayley Consulting,
Hickory Hills, IL, 60457.

Dear John,

I am writing this letter to show my keen interest and enthusiasm to company as a SAP consultant. With my extensive ERP skills, financial management knowledge and 10+ years of work experience in the ERP field, I am confident I will be a perfect choice for your company's SAP consultant opening.

My SAP certification, bachelor's degree in Business Management and Management Information Systems will make me an even better candidate for this position. Also, I am happy to inform you that I am highly skilled in written and verbal communication, which is a must requirement for this kind of a position. I have been in this industry for the past five consecutive years and before that, I was a full-time financial analyst. This proves that I am more qualified over the competition for this opening as per your job advertisement requirements.

Please, see my resume attached with this cover letter to see the insight into my profile. I would love the opportunity to arrange a convenient meeting to discuss more about what I have to offer for the success of your company. You can reach me out any time at my phone (55) 565 565 65 or email catherinesansabaugh@example.us via email.

Thank you for your valuable time and good luck with your hiring process.

Yours sincerely,

[Your Name]